**Requirements for the qualifications of the head of the department** **(Head of the military department):** the head of the department must have a higher professional (or postgraduate) education, an academic degree, and at least 5 years of work experience in educational institutions. Availability of a certificate (certificate) of completion of refresher courses in the specialty or education management;

the head of the military department must have a higher (or postgraduate) education, a scientific degree and / or a military rank of senior officers, work experience of at least 5 years in the positions of teaching staff or leadership from the deputy commander of a military unit and above.

**Requirements for the qualifications of the professor of the department:** higher professional (or postgraduate) education, the presence of an academic degree or a PhD (Doctor of Philosophy) degree, an academic title or the title of Associate Professor (Associate Professor) and work experience of at least 5 years of scientific and pedagogical activity. Availability of a certificate (certificate) of completion of refresher courses in the specialty or in the profile of the taught discipline over the past 5 years. Over the past 5 years, publications in international peer-reviewed scientific journals included in quartile 1 and 2 according to Journal Citation Reports by Clarivate Analytics or with a Cite Score of at least 50 percentile in the Scopus database in one or more scientific areas. The presence of the Hirsch Index (Hi) for the last 3 years. Supervising the research and creative work of undergraduates and doctoral students, the presence of Phd doctoral students defended theses, candidates and doctors of sciences. Guidance and / or implementation of research grants over the past 7 years.

In the field of art, culture, sports and military training, in the absence of an academic degree, academic rank or title of associate professor (associate professor):

- for the group of specialties "Physical culture and sports" - the presence of sports titles "Honored trainer of the Republic of Kazakhstan", "Master of sports of international class of the Republic of Kazakhstan";

- for the group of specialties "Art" - the presence of honorary titles "People's Artist of the Republic of Kazakhstan" and "Honored Worker of Kazakhstan";

- for the group of specialties "Initial military training" - the presence of a military (special) rank not lower than Lieutenant Colonel.

**Requirements for the qualification of the associate professor of the department:** higher professional (or postgraduate) education, the presence of an academic degree or a PhD (Doctor of Philosophy) degree, work experience of at least 5 years of scientific and pedagogical activity. Availability of a certificate (certificate) of completion of refresher courses in the specialty or in the profile of the taught discipline over the past 5 years. The presence in the last 5 years of publications in international peer-reviewed scientific journals or having a Cite Score of at least 35 percentile in the Scopus database in one or more scientific areas.

In the field of arts, culture, sports and military training, in the absence of an academic degree or PhD (Doctor of Philosophy):

- for the group of specialties "Physical culture and sports" - the presence of sports titles "Honored Master of Sports", "Master of Sports of the Republic of Kazakhstan", badges "For contribution to the development of physical culture and sports" and "Honorary sports worker";

- for the group of specialties "Art" - the presence of the honorary titles "Honored Artist of the Republic of Kazakhstan" and "Honored Worker of Culture of the Republic of Kazakhstan", the presence of the badge "Madeniyet salasynyk uzdigi";

- for the group of specialties "Initial military training" - the presence of a military (special) rank not lower than Major.

**Requirements for the qualifications of the senior teacher of the department:** higher professional education (specialist) and / or postgraduate education, work experience of at least 3 years of scientific and pedagogical activity or experience of practical work in the specialty (profile of activity) at least 3 years or the presence of an academic degree or a PhD (Doctor of Philosophy) degree.

**Requirements for the qualifications of the teacher of the department:** higher professional education (specialist) and / or the presence of a master's degree in scientific and pedagogical profile